

CCIFD Meeting Minutes – July 10, 2013

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, July 10, 2013. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:00 p.m. by Chair Hurley.
- B. Roll Call: Chair Hurley, Clerk J. Gerber and member Ruth Coleman present; (2 positions vacant).

Item 1: Review and approval of the governing board meeting minutes of May 16, 2013 (CCIFD #13-025):

Motion by Gerber / 2nd by Coleman: To approve the minutes of the May 16, 2013 meeting as submitted; Passed 3-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #13-n/a):

- a) Monthly response and service report: May and June 2013.

CFD Fire Chief Jeff Clark provided the board with a summary of the May and June response reports (included in packet) into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2013 (CCIFD #13-026):

The reconciled monthly finance reports (only May reconciled) from Maricopa County were presented by Consultant Flynn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Hurley / 2nd by Gerber: To accept the financial reports as presented; Passed 3-0.

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b) Review of invoices / payables and authorization for payment (CCIFD #13-027):

Invoices for payment were presented (included in board packet for May and June); PolicyLogic, LLC (\$1,273.79); Angela Bertram, CPA (\$112.50).

Motion by Gerber / 2nd by Coleman: To approve the invoices as presented for payment; Passed 3-0.

Item 5: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #13-028): None.

Item 6: Public Hearing in accordance with A.R.S. § 48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2013 / 2014 Chandler County Island Fire District revenue and expenditure budget (CCIFD # -n/a):

Chair Hurley opened the public hearing for comment. No public present at the meeting. Chair Hurley closed the public hearing.

Item 7: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2013 and ending June 30, 2014 and declaring such to be the budget of the Chandler County Island Fire District (CCIFD #12-29):

Consultant Flynn reviewed the budget documents provided within the board packet: FY 13/14 final proposed budget to tentative and prior year comparative; and discussed the year end fund balance and the changes made to the proposed final budget reflecting the adjustments for year end fund balance and tax levy as required.

Flynn reviewed revenues and expenditures with the board, along with estimates for next fiscal year end balances along with detail on the fire services contract with the City of Chandler (methodology / contract detail provided in board packet).

Motion Hurley / 2nd Gerber: To adopt the revenue and expenditure budget as presented as the CCIFD budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014; and directing the consultant to make the required submittals and notifications as required by law; Passed 3-0.

Item 8: Consideration of appointing interim members to vacant positions on the governing board pursuant to A.R.S. §48-803(B) (CCIFD #13-030): Tabled.

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Item 9: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (September 11, 2013) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #13-031):

- Standard agenda items.

Item 9: Announcements: None.

Item 10: Adjourn: Motion by Hurley / 2nd by Coleman: To adjourn the meeting at 6:10 p.m.; Passed 3-0.

CCIFD meeting minutes approved: September 11, 2013.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Ruth Coleman, Board Member