

CCIFD Meeting Minutes – December 8, 2010

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, December 8, 2010. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:02 p.m. by Chair Hurley.
- B. Roll Call: Chair Hurley, Clerk Ruth Coleman and member Jeff Gerber present.

Item 1: Review and approval of the governing board meeting minutes of November 10, 2010 (CCIFD #10-076):

Motion by Coleman / 2nd by Gerber: To approve the minutes of the November 10, 2010 meeting as presented; Passed 3-0.

Item 2: Call to the Public:

None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #10-n/a):

- a) Monthly response and service report:

CFD Fire Chief Jeff Clark provided the board with the November 2010 report of responses into the county islands and answered general questions concerning information contained within the monthly report. Chief Clark also discussed the fireworks sale issue and use in the county islands.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (CCIFD #10-077):

Consultant Flynn's reported there are no monthly financial reports due to an issue at the Treasurer's Office. The detailed financial/ budget reports prepared by the CPA were also not available for the meeting.

Discussion only – no action taken.

- b) Review of invoices / payables and authorization for payment (CCIFD #10-078):

Flynn presented invoices for payment; PolicyLogic, LLC (\$624.38); Angela Bertram, CPA (\$21.25).

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Motion by Gerber / 2nd by Hurley: To approve the invoices as presented for payment; Passed 3-0.

Item 5: Canvass of election results pursuant to ARS § 16-642.A for the November 2, 2010 fire board election (CCIFD #10-079):

Flynn reviewed the canvass and board appointments in lieu of election (in board packets) with the board.

Motion by Gerber / 2nd by Coleman: To ratify the canvass of the election and the appointments both made by the Maricopa County Board of Supervisors; Passed 3-0.

Item 6: Consideration of electing a Chair and Clerk of the CCIFD governing board pursuant to ARS §48-803.E. (CCIFD #10-080):

Motion by Coleman / 2nd by Gerber: To nominate Ed Hurley for chair and Ruth Coleman for clerk; Passed 3-0.

Item 7: Consideration of determining terms of office for board members pursuant to ARS §48-803.F. (CCIFD #10-081):

Consultant Flynn discussed the option for terms since only three of the five positions were filled at this first election. There was general discussion by the board about the assignment of terms.

Motion by Coleman / 2nd by Gerber: To assign the three current members to the three four year terms and two future appointed members to two year terms; Passed 3-0.

Item 8: Consideration of filling board vacancies pursuant to ARS §48-803.B. CCIFD #10-082):

Consultant Flynn explained the process of the board appointing qualified electors to the two vacant board seats.

Discussion only – no action taken.

Item 9: Review of electronic mail and phone messages received at the CCIFD website (CCIFD #10-083):

Chair Hurley advised one call received last month for advertising.

Discussion only – no action taken.

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Item 10: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (January 12, 2011) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #10-084):

- Standard agenda items.
- Audit review.

Item 11: Announcements: Chair Hurley will not attend the February 2011 meeting.

Item 12: Adjourn: Motion by Coleman / 2nd by Gerber: To adjourn the meeting at 6:20 p.m.; Passed 3-0.

CCIFD meeting minutes approved: January 12, 2011.

Edward R. Hurley, Board Chair

Ruth Coleman, Board Clerk

Jeff Gerber, Board Member