

CCIFD Meeting Minutes – January 11, 2012

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 11, 2012. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:00 p.m. by Chair Hurley.
- B. Roll Call: Chair Hurley, Clerk Ruth Coleman, members Jeff Gerber and Patrick Coleman present.

Item 1: Review and approval of the governing board meeting minutes of November 9, 2011 (CCIFD #12-001):

Motion by Gerber / 2nd by R. Coleman: To approve the minutes of the November 9, 2011 meeting as presented; Passed 4-0.

Item 2: Call to the Public:

None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #12-n/a):

- a) Monthly response and service report: November and December 2011.

CFD Fire Chief Jeff Clark provided the board with the November and December 2011 report of responses into the county islands and answered general questions concerning information contained within the reports (reports included within board packet).

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: November and December (CCIFD #12-002):

The reconciled monthly finance reports from Maricopa County were presented and reviewed, as was information prepared by the CPA (December reports will be sent via email once reconciled). Finance reports included in the board packet.

Motion by Hurley / 2nd by Gerber: To accept the financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (CCIFD #12-003):

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Invoices for payment were presented (included in board packet for November and December); PolicyLogic, LLC (\$947.96); Angela Bertram, CPA (\$202.60).

Motion by Hurley / 2nd by R. Coleman: To approve the invoices as presented for payment; Passed 4-0.

Item 5: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #12-004):

Chair Hurley received questions about the annual audit, Consultant Flynn will present completed reports at the March meeting. Chair Hurley advised he has received a few emails regarding fire coverage issues, Chair Hurley has responded to all inquiries. Chair Hurley made a formal request to discontinue his duties answering CCIFD correspondence. Board Member Patrick Coleman will now handle this responsibility.

Item 6: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (March 14, 2012) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #12-005):

- Annual Audit
- Legislative Report
- Standard agenda items.

Item 7: Announcements: None.

Item 8: Adjourn: Motion by Hurley / 2nd by Gerber: To adjourn the meeting at 6:13 p.m.; Passed 4-0

CCIFD meeting minutes approved: March 14, 2012.

Edward R. Hurley, Board Chair

Ruth Coleman, Board Clerk

Jeff Gerber, Board Member

Patrick Coleman, Board Member