

CCIFD Meeting Minutes – January 12, 2011

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 12, 2011. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:00 p.m. by Chair Hurley.
- B. Roll Call: Chair Hurley, Clerk Ruth Coleman and member Jeff Gerber present.

Item 1: Review and approval of the governing board meeting minutes of December 8, 2011 (CCIFD #11-001):

Motion by Gerber / 2nd by Coleman: To approve the minutes of the December 8, 2011 meeting as presented; Passed 3-0.

Item 2: Call to the Public:

Nathan Reveles, representing the Weber Group, a water well rehabilitation contractor spoke to the board concerning the storage of explosives at the company's work yard. Mr. Reveles described the explosives use in water well rehabilitation and the method for storage. Mr. Reveles was referred to the fire chief for further advisement / action.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #10-n/a):

- a) Monthly response and service report:

CFD Fire Chief Jeff Clark provided the board with the December 2010 report of responses into the county islands and answered general questions concerning information contained within the monthly report.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (CCIFD #11-002):

Consultant Flynn reviewed the monthly financial reports from the CPA (GLT and Warrant Report were not available). The problem with monthly financial reports continues at the Treasurer's Office. Flynn advised potential resolution within 30 days.

Discussion only – no action taken.

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b) Review of invoices / payables and authorization for payment (CCIFD #11-003):

Flynn presented invoices for payment; Assurance Professionals PC (\$2,500.00); PolicyLogic, LLC (\$1,151.98); Angela Bertram, CPA (\$21.25).

Motion by Hurley / 2nd by Gerber: To approve the invoices as presented for payment; Passed 3-0.

Item 5: Review of financial audit conducted pursuant to ARS §48-253 for the fiscal year ending June 30, 2010 (CCIFD #11-004):

Consultant Flynn presented the independent auditors communication to the board and the financial audit performed by Assurance Professionals PC (included within board packet). There was general discussion by the board concerning the communication and audit document.

Discussion only – no action taken.

Item 6: Review of electronic mail and phone messages received at the CCIFD website (CCIFD #11-005):

Chair Hurley advised two calls received last month for advertising.

Discussion only – no action taken.

Item 7: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (February 9, 2011) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #11-006):

- Standard agenda items.
- Public records storage.
- Legislative report.

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Item 8: Announcements: Chair Hurley will not attend the February 2011 meeting.

Item 9: Adjourn: Motion by Gerber / 2nd by Hurley: To adjourn the meeting at 6:35 p.m.; Passed 3-0.

CCIFD meeting minutes approved: February 9, 2011.

Edward R. Hurley, Board Chair

Ruth Coleman, Board Clerk

Jeff Gerber, Board Member