

## CCIFD Meeting Minutes – January 8, 2014

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The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 8, 2014. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:07 p.m. by Chair Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber and members K. Hasper and J. Young present; (1 position vacant).

**Item 1:** Review and approval of the governing board meeting minutes of November 13, 2013 (CCIFD #14-001):

Motion by Gerber / 2<sup>nd</sup> by Hasper: To approve the minutes of the November 13, 2013 meeting as submitted; Passed 4-0.

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #14-n/a):

- a) Monthly response and service report: November and December 2013.

CFD Fire Chief Jeff Clark provided the board with a summary of the September and October response reports (included in packet) into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

- b) Fire Chief Jeff Clark presented the Community Health Service Delivery Model for CFD. CFD is partnering with the health care community, as well as repurposing existing resources to better meet the needs of Chandler's citizens. The presentation is available upon to request.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: November and December 2013 (CCIFD #14-002):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Vaughn and reviewed, as were the monthly financial reports prepared by

## CCIFD Meeting Minutes – January 8, 2014

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the District's CPA (finance reports included in the board packet).

Motion by Young / 2<sup>nd</sup> by Gerber: To accept the financial reports as presented; Passed 4-0.

b) Review of invoices / payables and authorization for payment (CCIFD #14-003):

Invoices for payment were presented (included in board packet for November and December); PolicyLogic, LLC (\$1,291.58); Angela Bertram, CPA (\$292.50).

Motion by Young / 2<sup>nd</sup> by Gerber: To approve the invoices as presented for payment; Passed 4-0.

**Item 5:** Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #14-004): Chair Hurley updated the board on messages received and the disposition of messages and any follow up required.

**Item 6:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (March 12, 2014) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #14-005):

- Standard agenda items.
- Consideration of appointing an interim member to a vacant position on the governing board pursuant to A.R.S. §48-852(B)

**Item 7:** Announcements:

a) Chair Hurley has requested that the upcoming renewal for phone and website service now be paid through the consultant. It is currently being charged through his personal account.

Motion by Hurley / 2<sup>nd</sup> by Gerber: To approve the phone and website service to be paid by consultant; Passed 4-0.

**Item 8:** Adjourn: Motion by Hurley / 2<sup>nd</sup> by Young: To adjourn the meeting at 7:05 p.m.; Passed 4-0.

## CCIFD Meeting Minutes – January 8, 2014

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**CCIFD meeting minutes approved: March 12, 2014.**

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**Edward R. Hurley, Board Chair**

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**Jeff Gerber, Board Clerk**

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**Kevin Hasper, Board Member**

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**Janice Young, Board Member**