

## CCIFD Meeting Minutes – January 9, 2013

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The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 9, 2013. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:14 p.m. by Clerk Coleman.
- B. Roll Call: Chair Hurley (attending telephonically), Clerk R. Coleman and member Jeff Gerber present; (2 positions vacant).

**Item 1:** Review and approval of the governing board meeting minutes of November 14, 2012 (CCIFD #13-001):

Motion by Gerber / 2<sup>nd</sup> by Coleman: To approve the minutes of the November 14, 2012 meeting as presented; Passed 3-0.

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #13-n/a):

- a) Monthly response and service report: November and December 2012.

CFD Fire Chief Jeff Clark provided the board with a summary of the November and December response reports (included in packet) into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: November and December (CCIFD #13-002):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Flynn and reviewed, as was the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Gerber / 2<sup>nd</sup> by Hurley: To accept the financial reports as presented; Passed 3-0.

- b) Review of invoices / payables and authorization for payment (CCIFD #13-003):

Invoices for payment were presented (included in board packet for November and December); PolicyLogic, LLC (\$1,458.72); Angela Bertram, CPA (\$225.00).

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Motion by Gerber / 2<sup>nd</sup> by Coleman: To approve the invoices as presented for payment; Passed 3-0.

**Item 5:** Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #13-004): None.

**Item 6:** Consideration of electing a chair and clerk of the Chandler County Island Fire District's governing board pursuant to A.R.S. §48-803(B) (CCIFD #13-005):

Motion by Coleman / 2<sup>nd</sup> by Gerber: Nomination of Ed Hurley for the position of chair and Ruth Coleman for the position of clerk; Passed 3-0.

**Item 7:** Consideration of appointing interim members to vacant positions on the governing board pursuant to A.R.S. §48-803(B) (CCIFD #13-006): Tabled.

**Item 8:** Consideration of renewing the district's general liability and associated insurance policies with Volunteer Fireman's Insurance Service (CCIFD #13-007): Tabled.

**Item 9:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (March 13, 2013) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #13-008):

- Standard agenda items.

**Item 10:** Announcements: None.

**Item 11:** Adjourn: Motion by Coleman / 2<sup>nd</sup> by Hurley: To adjourn the meeting at 6:24 p.m.; Passed 3-0.

**CCIFD meeting minutes approved: March 13, 2013.**

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**Edward R. Hurley, Board Chair**

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**Ruth Coleman, Board Clerk**

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**Jeff Gerber, Board Member**