

CCIFD Meeting Minutes – March 12, 2014

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, March 12, 2014. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:08 p.m. by Chair Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber and members K. Hasper and J. Young present; (1 position vacant).

Item 1: Review and approval of the governing board meeting minutes of January 8, 2014 (CCIFD #14-007):

Motion by Gerber / 2nd by Young: To approve the minutes of the January 8, 2014 meeting as submitted; Passed 4-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #14-n/a):

- a) Monthly response and service report: January and February 2014.

CFD Fire Chief Tom Carlson provided the board with a summary of the January and February response reports (included in packet) into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2014 (CCIFD #14-008):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Hasper / 2nd by Young: To accept the financial reports as presented; Passed 4-0.

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- b) Review of invoices / payables and authorization for payment (CCIFD #14-009):

Invoices for payment were presented (included in board packet for January and February); PolicyLogic, LLC (\$1,331.85); Angela Bertram, CPA (\$382.50).

Motion by Gerber / 2nd by Young: To approve the invoices as presented for payment; Passed 4-0.

- c) Review insurance renewal policy for term April 1, 2014 to April 1, 2015. Insurance premium invoice for \$21,079 was presented.

Motion by Gerber / 2nd by Hasper: To approve the invoice as presented for payment; Passed 4-0.

Item 5: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #14-010): Chair Hurley updated the board on messages received and the disposition of messages and any follow up required.

Item 6: Review intergovernmental agreement for the provision of fire protection services between the City of Chandler and the Chandler County Island Fire District (CCIFD #14-011).

- a) Consultant Flynn answered general questions from the board regarding information within the agreement.

Motion by Gerber / 2nd by Hurley: To approve the intergovernmental agreement; Passed 4-0.

Item 7: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (May 14, 2014) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #14-012):

- Standard agenda items.
- Consideration of appointing an interim member to a vacant position on the governing board pursuant to A.R.S. §48-852(B)
- Tentative budget adoption
- Discussion of board election cycles

Item 8: Announcements:

- Consultant is now managing the phone and website service per motion in January 2014 meeting

Item 9: Adjourn: Motion by Hurley / 2nd by Gerber: To adjourn the meeting at 6:38 p.m.; Passed 4-0.

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CCIFD meeting minutes approved: May 14, 2014.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Janice Young, Board Member