

CCIFD Meeting Minutes – March 14, 2012

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, March 14, 2012. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:03 p.m. by Chair Hurley.
- B. Roll Call: Chair Hurley, Clerk Ruth Coleman, members Jeff Gerber and Patrick Coleman present (1 vacancy).

Item 1: Review and approval of the governing board meeting minutes of November 9, 2011 (CCIFD #12-006):

Motion by Gerber / 2nd by R. Coleman: To approve the minutes of the January 11, 2011 meeting as presented; Passed 4-0.

Item 2: Call to the Public:

None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #12-n/a):

- a) Monthly response and service report: January and February 2012.

CFD Assistant Fire Chief Tom Carlson provided the board with the January and February 2012 report of responses into the county islands and answered general questions concerning information contained within the reports (January report included within board packet).

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February (CCIFD #12-007):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Flynn and reviewed, as was information prepared by the District's CPA (finance reports included in the board packet).

Motion by Hurley / 2nd by Gerber: To accept the financial reports as presented; Passed 4-0.

CCIFD Meeting Minutes – March 14, 2012

b) Review of invoices / payables and authorization for payment (CCIFD #12-008):

Invoices for payment were presented (included in board packet for January and February); PolicyLogic, LLC (\$1,121.21); Angela Bertram, CPA (\$247.50); Assurance Professionals (\$1,500).

Additionally, Consultant Flynn distributed the general insurance services renewal proposal and invoice (\$21,588). The general insurance for the CCIFD renews on April 1, 2012.

Motion by Hurley / 2nd by Gerber: To approve the invoices and the insurance renewal as presented for payment; Passed 4-0.

Item 5: Consideration of the financial review performed by Assurance Professionals pursuant to ARS §48-253 for the fiscal year ended June 30, 2011 (CCIFD #12-009):

Consultant Flynn presented and discussed the pertinent details of the annual financial review (included within board packet). Flynn answered general questions from the board regarding information contained within the report.

Clerk R. Coleman requested the line of credit information be included within the report. Flynn advised he would discuss with the auditor and advise.

Motion by Hurley / 2nd by R. Coleman: To accept the financial review pending the inclusion of the line of credit information; Passed 4-0.

Item 6: Report and consideration of legislative issues of the Fiftieth Arizona Legislature – 2nd Regular Session (CCIFD #12-010):

Consultant Flynn provided a brief report on S1395: County Island Fire Districts currently in the legislative process. S1395 is a Town of Queen Creek bill which addresses issues specific to the ongoing formation of a CIFD within the Queen Creek MPA.

Discussion only – no action taken.

Item 7: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #12-011):

P Coleman reported on e-mail received and questions answered. Maricopa County information forwarded to Consultant Flynn on receipt. P. Coleman has responded to all inquiries.

Discussion only – no action taken.

CCIFD Meeting Minutes – March 14, 2012

Item 8: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (May 9, 2012) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #12-012):

- Budget.
- Financial review addendum.
- Standard agenda items.

Item 9: Announcements: None.

Item 10: Adjourn: Motion by Hurley / 2nd by R. Coleman: To adjourn the meeting at 6:29 p.m.; Passed 4-0

CCIFD meeting minutes approved: May 9, 2012.

Edward R. Hurley, Board Chair

Ruth Coleman, Board Clerk

Jeff Gerber, Board Member

Patrick Coleman, Board Member