

CCIFD Meeting Minutes – May 14, 2014

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 14, 2014. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:18 p.m. by Chair Hurley.
- B. Roll Call: Chair E. Hurley, members K. Hasper and J. Young present; (Clerk J. Gerber - Absent).

Item 1: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (CCIFD #14-019).

Chair Hurley moved agenda item 8 to the first item for consideration.

CCIFD resident Emily Yu, in attendance at the meeting, expressed interest in serving on the governing board.

Motion by Young / 2nd by Hasper: To appoint Emily Yu to a vacant board seat; Passed 3-0 (Absent – Gerber).

Item 2: Review and approval of the governing board meeting minutes of March 12, 2014 (CCIFD #14-013):

Motion by Hasper / 2nd by Young: To approve the minutes of the March 12, 2014 meeting as submitted; Passed 4-0 (Absent – Gerber).

Item 3: Call to the Public: None.

Item 4: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #14-n/a):

- a) Monthly response and service report: March and April 2014.

CFD Assistant Fire Chief Kevin Bailey provided the board with a summary of the March and April response reports (included in packet) into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

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Item 5: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2014 (CCIFD #14-014):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Young / 2nd by Hasper: To accept the financial reports as presented;
Passed 4-0 (Absent – Gerber).

- b) Review of invoices / payables and authorization for payment (CCIFD #14-015):

Invoices for payment were presented (included in board packet for March and April); City of Chandler (\$403,533.50); Accounting Professionals (\$1500); PolicyLogic, LLC (\$1,925.28); Angela Bertram, CPA (\$315.00); Edward Hurley (\$44.95).

Motion by Hasper / 2nd by Yu: To approve the invoices as presented for payment;
Passed 4-0 (Absent – Gerber).

Item 6: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #14-016): Chair Hurley updated the board on messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 7: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 9, 2014 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #14-017).

Consultant Flynn discussed the proposed budget for FY 14/15 and answered general questions from the board regarding the budget.

Motion by Hurley / 2nd by Hasper: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 9, 2014 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 4-0 (Absent – Gerber).

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Item 8: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 4, 2014 to ARS §48-252 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-277, ARS §16-228 and ARS §16-229 as required for the election of district board members (CCIFD #14-018)

Consultant Flynn discussed the upcoming election and answered general questions from the board regarding the election. There are three board members that are up for reelection. Consultant Flynn will bring petitions to the July 9th board meeting.

Motion by Young / 2nd by Hurley: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 4, 2014 to ARS §48-252 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-277, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 4-0 (Absent – Gerber).

Item 9: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 9, 2014) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #14-020):

- Standard agenda items.
- Budget adoption

Item 10: Announcements: None

Item 11: Adjourn: Motion by Hurley / 2nd by Young: To adjourn the meeting at 6:52 p.m.; Passed 4-0 (Absent – Gerber).

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CCIFD meeting minutes approved: July 9, 2014.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Janice Young, Board Member

Emily Yu, Board Member