

## CCIFD Meeting Minutes – November 9, 2011

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The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, November 9, 2011. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:06 p.m. by Chair Hurley.
- B. Roll Call: Chair Hurley, Clerk Ruth Coleman, member Jeff Gerber and member Patrick Coleman present (one board position vacant).

**Item 1:** Review and approval of the governing board meeting minutes of September 14, 2011 (CCIFD #11-054):

Motion by R. Coleman / 2<sup>nd</sup> by Gerber: To approve the minutes of the September 14, 2011 meeting as presented; Passed 4-0.

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #11-n/a):

- a) Monthly response and service report: September and October 2011.

CFD Captain Kent Keller reviewed for the board the September 2011 and October 2011 report of responses into the county islands and answered general questions concerning information contained within the reports (reports included within board packet).

Discussion only – no action taken.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2011 (CCIFD #11-055):

The reconciled monthly finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was information prepared by the CPA. Finance reports included in the board packet.

Motion by Gerber / 2<sup>nd</sup> by Hurley: To approve the financial reports as presented; Passed 4-0.

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b) Review of invoices / payables and authorization for payment (CCIFD #11-056):

Consultant Flynn presented invoices for payment (included in board packet); PolicyLogic, LLC (\$793.39); Angela Bertram, CPA (\$247.50) and the City of Chandler (\$418,148).

Motion by Gerber / 2<sup>nd</sup> by R. Coleman: To approve the invoices as presented for payment; Passed 4-0.

**Item 5:** Review of electronic mail and phone messages received at the CCIFD website (CCIFD #11-057):

Chair Hurley advised he has received approximately six e-mails / phone messages regarding fire coverage issues. Chair Hurley has responded to all inquiries and added this same basic information to the FAQ section of the CCIFD web site.

**Item 6:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (January 11, 2012) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #11-058):

- Standard agenda items.

**Item 7:** Announcements: None.

**Item 8:** Adjourn: Motion by R. Coleman / 2<sup>nd</sup> by Hurley: To adjourn the meeting at 6:36 p.m.; Passed 4-0.

CCIFD meeting minutes approved: January 11, 2012.

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Edward R. Hurley, Board Chair

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Ruth Coleman, Board Clerk

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Jeff Gerber, Board Member

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Patrick Coleman, Board Member