

## CCIFD Meeting Minutes – September 14, 2011

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The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, September 14, 2011. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:00 p.m. by Chair Hurley.
- B. Roll Call: Chair Hurley, Clerk Ruth Coleman, member Jeff Gerber and member Patrick Coleman present (one board position vacant).

**Item 1:** Review and approval of the governing board meeting minutes of July 13, 2011 (CCIFD #11-049):

Motion by Gerber / 2<sup>nd</sup> by Coleman, R: To approve the minutes of the July 13, 2011 meeting as presented; Passed 4-0.

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #11-n/a):

- a) Monthly response and service report: July and August 2011.

CFD Fire Chief Jeff Clark provided the board with the August 2011 report of responses into the county islands and answered general questions concerning information contained within the reports (July report transmitted electronically to the board).

Discussion only – no action taken.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2011 (CCIFD #11-050):  
The reconciled monthly finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was information prepared by the CPA. Finance reports included in the board packet. Finance reports consolidated July through August to coincide with new meeting schedule.

Discussion only – no action taken.

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- a) Review of invoices / payables and authorization for payment (CCIFD #11-051):

Consultant Flynn presented invoices for payment (included in board packet); PolicyLogic, LLC (\$1,078.06) and Angela Bertram, CPA (\$180).

Motion by Coleman R / 2<sup>nd</sup> by Gerber: To approve the invoices as presented for payment; Passed 4-0.

**Item 5:** Review of electronic mail and phone messages received at the CCIFD website (CCIFD #11-052):

Chair Hurley advised no electronic or phone messages for July and August.

**Item 6:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (November 9, 2011) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #11-053):

- Standard agenda items.

**Item 7:** Announcements: None.

**Item 8:** Adjourn: Motion by Gerber / 2<sup>nd</sup> by Coleman, R: To adjourn the meeting at 6:09 p.m.; Passed 4-0.

CCIFD meeting minutes approved: November 9, 2011.

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Edward R. Hurley, Board Chair

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Ruth Coleman, Board Clerk

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Jeff Gerber, Board Member

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Patrick Coleman, Board Member