

CCIFD Meeting Minutes – May 13, 2015

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 13, 2015. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:08 p.m. by Chair E. Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber (attended telephonically) and member J. Young (Absent – members K. Hasper and E. Lu)

Item 1: Review and approval of the governing board meeting minutes of March 11, 2015 and April 6, 2015 (CCIFD #15-011):

Motion by Young / 2nd by Hurley: To approve the minutes of the March 11, 2015 and April 6, 2015 meeting as submitted; Passed 3-0. (Absent – K. Hasper and E. Lu)

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #15-n/a):

- a) Monthly response and service report: March and April 2015.

Fire Chief Clark provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2015 (CCIFD #15-012):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Young / 2nd by Gerber: To accept the financial reports as presented; Passed 3-0. (Absent – K. Hasper and E. Lu)

- b) Review of invoices / payables and authorization for payment (CCIFD #15-013):

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Invoices for payment were presented (included in board packet for March and April; PolicyLogic, LLC (\$1,340.40); Angela Bertram, CPA (\$292.50); City of Chandler (\$406,309.50); Accounting Professionals LLC (\$1500).

Motion by Gerber / 2nd by Young: To approve the invoices as presented for payment; Passed 3-0. (Absent – K. Hasper and E. Lu)

Item 5: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #15-014): Consultant Vaughn updated the board on messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 8, 2015 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #15-015)

Consultant Flynn discussed the proposed budget for FY 15/16 and answered general questions from the board regarding the budget.

Motion by Gerber/ 2nd by Young: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 8, 2015 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 3-0. (Absent – K. Hasper and E. Lu)

Item 7: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 8, 2015) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #15-016):

- Standard agenda items.
- Budget Adoption

Item 8: Announcements:

- None

Item 9: Adjourn: Motion by Hurley / 2nd by Young: To adjourn the meeting at 6:32p.m.; Passed 3-0. (Absent – K. Hasper and E. Lu)

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CCIFD meeting minutes approved: July 8, 2015.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Janice Young, Board Member

Emily Lu, Board Member