

## CCIFD Meeting Minutes – November 12, 2015

---

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Thursday, November 12, 2015. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:15 p.m. by Chair E. Hurley.
- B. Roll Call: Chair E. Hurley, members E. Lu and J. Gerber (attended telephonically) (Absent – K. Hasper & J. Young)

The Meeting Minutes were prepared in the order items were presented during the meeting; one (1) item was taken out of order.

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #15-n/a):

- a) Monthly response and service report: September and October 2015.

Assistant Fire Chief Dwiggins provided the board with a summary of the September and October response reports into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

**Item 1:** Review and approval of the governing board meeting minutes of September 9, 2015 (CCIFD #15-029):

Motion by Lu / 2<sup>nd</sup> by Hurley: To approve the minutes of the September 9, 2015 meeting as submitted; Passed 3-0. (Absent – K. Hasper & J. Young)

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2015 (CCIFD #15-030):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet). The October financial reports were not presented. They will be emailed to the board as soon as they are prepared by the district CPA.

Motion by Hurley / 2<sup>nd</sup> by Lu: To accept the financial reports as presented; Passed 3-0. (Absent – K. Hasper & J. Young)

## CCIFD Meeting Minutes – November 12, 2015

---

b) Review of invoices / payables and authorization for payment (CCIFD #15-031):

Invoices for payment were presented (included in board packet for September and October; PolicyLogic, LLC (\$1,160.33); Angela Bertram, CPA (\$292.50); City of Chandler- ½ of contract (\$404,518).

Motion by Hurley / 2<sup>nd</sup> by Young: To approve the invoices as presented for payment; Passed 3-0. (Absent – K. Hasper & J. Young)

**Item 5:** Review of electronic mail and phone messages received at the CCIFD website (CCIFD #15-032)

Consultant Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

**Item 6:** Discussion of CCIFD website and consideration of additional security features (CCIFD #15-033):

Chair Hurley discussed the recent hacking of CCIFD email system. There was a discussion by the board to look into additional security options for the website.

Tabled until next meeting.

**Item 7:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (January 13, 2016) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #15-034):

- Standard agenda items.
- Website Security

**Item 8:** Announcements:

None

**Item 9:** Adjourn: Motion by Hurley / 2<sup>nd</sup> by Gerber: To adjourn the meeting at 6:29p.m.; Passed 3-0. (Absent – K. Hasper & J. Young)

## CCIFD Meeting Minutes – November 12, 2015

---

**CCIFD meeting minutes approved: January 13, 2016.**

---

**Edward R. Hurley, Board Chair**

---

**Jeff Gerber, Board Clerk**

---

**Kevin Hasper, Board Member**

---

**Janice Young, Board Member**

---

**Emily Lu, Board Member**