

CCIFD Meeting Minutes May 11, 2016

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 11, 2016. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:15 p.m. by Clerk J. Gerber.
- B. Roll Call: Clerk J. Gerber, members E. Lu, K. Hasper, J. Young (Absent – E. Hurley)

Item 1: Review and approval of the governing board meeting minutes of March 9, 2016 and March 30, 2016 (CCIFD #16-016):

Motion by Young/ 2nd by Lu: To approve the minutes of the March 9, 2016 and March 30, 2016 meetings as submitted; Passed 4-0. (Absent – E. Hurley)

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #16-n/a):

- a) Monthly response and service report: March and April 2016.

Fire Battalion Chief Hargis provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

- b) Fire Battalion Chief Hargis announced that interviews for the new Fire Chief position will be held mid May.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2016 (CCIFD #16-017):

The reconciled monthly finance reports from Maricopa County were presented by Consultant Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Hasper / 2nd by Young: To accept the financial reports as presented; Passed 4-0. (Absent – E. Hurley)

- b) Review of invoices / payables and authorization for payment (CCIFD #16-018):

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Invoices for payment were presented (included in board packet for March and April; PolicyLogic, LLC (\$1389.62); Angela Bertram, CPA (\$315.00); City of Chandler - 2nd half of contract services (\$404,518).

Motion by Young / 2nd by Lu: To approve the invoices as presented for payment; Passed 4-0). (Absent – E. Hurley)

Item 5: Review of electronic mail and phone messages received at the CCIFD website (CCIFD #16-019)

Consultant Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 13, 2016 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #16-020)

Consultant Vaughn discussed the proposed budget for FY 16/17, reviewed the City of Chandler fire district cost formula and answered general questions from the board regarding the budget.

Motion by Hasper/ 2nd by Gerber: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 13, 2016 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 4-0. (Absent – E. Hurley)

Item 7: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2016 pursuant to ARS §48-252 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-277, ARS §16-228 and ARS §16-229 as required for the election of district board members (CCIFD #16-021).

Consultant Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are two board members that are up for reelection.

Motion by Young/2nd by Lu: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2016 to ARS §48-252 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct

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staff to facilitate compliance with ARS §16-277, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 4-0 (Absent – Hurley).

Item 8: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 13, 2016) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #16-022):

- Standard agenda items
- Budget Adoption
- Election

Item 9: Announcements:

None

Item 10: Adjourn: Motion by Young / 2nd by Hasper: To adjourn the meeting at 6:37p.m.; Passed 4-0. (Absent – E. Hurley)

CCIFD meeting minutes approved: July 13, 2016.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Janice Young, Board Member

Emily Lu, Board Member