

CCIFD Meeting Minutes – September 14, 2016

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, September 14, 2016. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:10 p.m. by Chair E. Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber and members K. Hasper, E. Lu and J. Young.

Item 1: Review and approval of the governing board meeting minutes of July 13, 2016 (CCIFD #16-030):

Motion by Hasper/ 2nd by Young: To approve the minutes of the July 13, 2016 meeting as submitted; Passed 5-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #16-n/a):

- a) Monthly response and service report: July and August 2016.

Chief Dwiggins provided the board with a summary of the July and August response reports into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

- b) Chief Dwiggins shared an analysis on response zones and benchmark response times within Chandler.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2016 (CCIFD #16-031):

The reconciled monthly finance reports from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Hurley / 2nd by Gerber: To accept the financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (CCIFD #16-032):

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Invoices for payment were presented (included in board packet for July and August; PolicyLogic, LLC (\$1,526.72); Angela Bertram, CPA (\$360.00).

Motion by Gerber / 2nd by Young: To approve the invoices as presented for payment; Passed 5-0).

Item 5: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #16-033)

Administrative Manager Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 6: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (November 9, 2016) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #16-034):

- Standard agenda items.

Item 10: Announcements:

- The Maricopa County Board of Supervisors (BOS) took action on September 7th to cancel the election. The BOS appointed those persons filing nomination petitions for the CCIFD board as the number of persons who filed is equal to or less than the number of board positions to be filled.

Item 11: Adjourn: Motion by Hurley / 2nd by Hasper: To adjourn the meeting at 6:31p.m.; Passed 5-0.

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CCIFD meeting minutes approved: November 9, 2016.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Janice Young, Board Member

Emily Lu, Board Member