

## CCIFD Meeting Minutes May 10, 2017

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The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 10, 2017. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:27 p.m. by Chair Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber, member K. Hasper (Absent – members J. Young and E. Lu)

**Item 1:** Review and approval of the governing board meeting minutes of March 8, 2017 (CCIFD #17-013):

Motion by Gerber/ 2<sup>nd</sup> by Hurley: To approve the minutes of the March 8, 2017 meeting as submitted; Passed 3-0. (Absent – J. Young and E. Lu)

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #17-n/a):

- a) Monthly response and service report: March and April 2017.

Chief Dwiggins provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

- b) Chief Dwiggins gave a presentation on Chandler Fire, Health & Medical Department. He discussed current response areas and times, as well as future developments. There will be a new station scheduled for April 2018, which will house 12 new employees.

Chief Dwiggins answered questions from the board. Discussion only – no action taken.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2017 (CCIFD #17-014):

The reconciled monthly finance reports from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

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Motion by Hurley / 2<sup>nd</sup> by Gerber: To accept the financial reports as presented;  
Passed 3-0. (Absent – J. Young and E. Lu)

b) Review of invoices / payables and authorization for payment (CCIFD #17-015):

Invoices for payment were presented (included in board packet for March and April;  
PolicyLogic, LLC (\$1430.28); Angela Bertram, CPA (\$315.00); City of Chandler -  
2<sup>nd</sup> half of contract services (\$389,725.50).

Motion by Hurley / 2<sup>nd</sup> by Hasper: To approve the invoices as presented for payment;  
Passed 3-0). (Absent – J. Young and E. Lu)

**Item 5:** Review of electronic mail and phone messages received at the CCIFD website (CCIFD #17-015)

Administrative Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

**Item 6:** Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 12, 2017 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #17-016)

Administrative Manager Vaughn discussed the proposed budget for FY 17/18, reviewed the City of Chandler fire district cost formula and answered general questions from the board regarding the budget. As reviewed earlier by Chief Dwiggin, one of the main reasons for the increase in contract cost is due to the addition of the future station.

Motion by Hurley/ 2<sup>nd</sup> by Gerber: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 12, 2017 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 3-0. (Absent – J. Young and E. Lu)

**Item 7:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 12, 2017) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #17-017):

- Standard agenda items
- Budget Adoption

**Item 8:** Announcements:

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None

**Item 9:** Adjourn: Motion by Gerber / 2<sup>nd</sup> by Hurley: To adjourn the meeting at 7:09p.m.; Passed 3-0. (Absent – J. Young and E. Lu)

**CCIFD meeting minutes approved: July 26, 2017.**

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**Edward R. Hurley, Board Chair**

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**Jeff Gerber, Board Clerk**

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**Kevin Hasper, Board Member**

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**Janice Young, Board Member**

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**Emily Lu, Board Member**