

# CCIFD Meeting Minutes – January 9, 2019

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Board Meeting  
Regular Session

January 9, 2019

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 9, 2019. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

## **1. CALL TO ORDER**

The meeting of the CCIFD board was called to order at 6:03 p.m. by Chair Hurley.

## **2. ROLL CALL**

Roll Call: Chair E. Hurley, Clerk J. Gerber and members, K. Hasper and J. Young.  
(Absent: Member E. Lu)

Guests – Kelly Vaughn, Administrative Manager

## **3. BUSINESS**

**Item 1:** Consideration of electing a chair and clerk of the Chandler County Island Fire District's governing board pursuant to A.R.S. §48-803(E) (CCIFD #19-001).

Jeff Gerber nominated Edward Hurley for Board Chair. There were no other nominations.

Motion by Gerber / 2<sup>nd</sup> by Hasper: To appoint Edward Hurley for CCIFD Board Chair;  
Passed 4-0. (Absent – E. Lu)

Edward Hurley nominated Jeff Gerber for Board Clerk. There were no other nominations.

Motion by Hurley / 2<sup>nd</sup> by Young: To appoint Jeff Gerber for CCIFD Board Clerk; Passed 4-0. (Absent – E. Lu)

**Item 2:** Review and approval of the governing board meeting minutes of November 14, 2018 (CCIFD #19-002):

Motion by Hurley / 2<sup>nd</sup> by Hasper: To approve the minutes of the November 14, 2018

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meeting as submitted; Passed 4-0. (Absent – E. Lu)

**Item 3:** Call to the Public: None.

**Item 4:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #19-n/a):

- a) Monthly response and service report: November and December 2018.

Chief Hargis provided the board with a summary of the November and December response reports into the county islands and answered general questions concerning information contained within the reports. Chief Hargis followed up on the 9-1-1 call on Cheyenne that was discussed at the last meeting. The resolution was to speak with the dispatcher to ensure she understand call with the County Island.

**Item 5:** Consideration of district financial matters:

- a) Review of monthly financial reports: November and December (CCIFD #19-003):

The reconciled monthly finance reports from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Gerber / 2<sup>nd</sup> by Young: To accept the financial reports as presented; Passed 4-0. (Absent – E. Lu)

- b) Review of invoices / payables and authorization for payment (CCIFD #19-004):

Invoices for payment were presented (included in board packet for November and December; PolicyLogic, LLC (\$1,661.17); Angela Bertram, CPA (\$315.00).

Motion by Hurley/ 2<sup>nd</sup> by Gerber: To approve the invoices as presented for payment; Passed 4-0). (Absent – E. Lu)

**Item 6:** Review of electronic mail and phone messages received at the CCIFD website (CCIFD #19-005)

Administrative Manager Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

**Item 7:** Consideration of items for the agenda of the Chandler County Island Fire District's next

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regular scheduled meeting (March 13, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #19-006):

- Standard agenda items.

**Item 8:** Announcements:

None

#### **4. ADJOURNMENT**

Adjourn: Motion by Hurley / 2<sup>nd</sup> by Young: To adjourn the meeting at 6:18 p.m.; Passed 4-0.  
(Absent – E. Lu)

**CCIFD meeting minutes approved: March 13, 2019.**

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**Edward R. Hurley, Board Chair**

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**Jeff Gerber, Board Clerk**

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**Kevin Hasper, Board Member**

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**Janice Young, Board Member**

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**Emily Lu, Board Member**