

CCIFD Meeting Minutes May 8, 2019

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 8, 2019. The meeting was held at the City of Chandler Fire Department Administrative Offices, located at 151 E. Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:05 p.m. by Chair Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber (telephonically), member E. Lu (telephonically), J. Young (telephonically) (Absent – K. Hasper)

Item 1: Review and approval of the governing board meeting minutes of March 13, 2019, March 21, 2019 & April 24, 2019 (CCIFD #19-019):

Motion by Gerber/ 2nd by Lu: To approve the minutes of the March 13, 2019, March 21, 2019 & April 24, 2019 meetings as submitted; Passed 4-0. (Absent – K. Hasper)

Item 2: Call to the Public: None.

Item 3: Review and possible action of the extension to the intergovernmental agreement for the provision of fire protection services between the City of Chandler and the Chandler County Island Fire District (CCIFD #19-020).

The final IGA that has been reviewed by both the County Island and City of Chandler attorneys was presented to the board. The IGA contract length was updated to reflect the corrected date.

Motion by Hurley/ 2nd by Gerber: To approve the amended intergovernmental agreement for the provision of fire protection services between the City of Chandler and the Chandler County Island Fire District; Passed 4-0. (Absent – K. Hasper)

Item 4: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #19-n/a):

- a) Monthly response and service report: March and April 2019.

Chief Chapman provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports. There was a garbage fire, but everything else was fairly typical for the months.

Discussion only – no action taken.

Item 5: Consideration of district financial matters:

CCIFD Meeting Minutes May 8, 2019

- a) Review of monthly financial reports: March and April 2019 (CCIFD #19-021):

The reconciled monthly finance reports for March from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet). The financial reports for April were not yet available from Maricopa County. They will be reviewed during the July meeting.

Motion by Hurley / 2nd by Young: To accept the financial reports as presented; Passed 4-0. (Absent – K. Hasper)

- b) Review of invoices / payables and authorization for payment (CCIFD #19-022):

Invoices for payment were presented (included in board packet for March and April; PolicyLogic, LLC (\$2,625.37); Angela Bertram, CPA (\$315.00); City of Chandler - 2nd half of contract services (\$461,895).

Motion by Hurley / 2nd by Lu: To approve the invoices as presented for payment; Passed 4-0). (Absent – K. Hasper)

Item 6: Review of electronic mail and phone messages received at the CCIFD website (CCIFD #19-023)

Administrative Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 7: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 24, 2019 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #19-024)

This item has been tabled until the next meeting due to the April financials not being available.

Motion by Hurley / 2nd by Gerber: To table to item 7; Passed 4-0. (Absent – K. Hasper)

Item 8: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 10, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #19-025):

Due to a conflict with the July 10th date, the meeting will be held on Wednesday, July 24, 2019.

CCIFD Meeting Minutes May 8, 2019

- Standard agenda items
- Budget Adoption

Item 9: Announcements:

None

Item 10: Adjourn: Motion Hurley / 2nd by Gerber: To adjourn the meeting at 6:17p.m.; Passed 4-0. (Absent – K. Hasper

CCIFD meeting minutes approved: July 24, 2019.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Janice Young, Board Member

Emily Lu, Board Member