

## CCIFD Meeting Minutes May 13, 2020

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The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 13, 2020. The meeting was held via teleconference due to COVID-19 concerns. The Arizona Attorney General has authorized teleconferencing for public meetings during the COVID-19 pandemic.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:05 p.m. by Chair Hurley.
- B. Roll Call: Chair E. Hurley and members E. Lu and K. Hasper (Absent – Clerk J. Gerber, J. Young)

**Item 1:** Review and approval of the governing board meeting minutes of March 25, 2020 (CCIFD #20-015):

Motion by Hasper/ 2<sup>nd</sup> by Lu: To approve the minutes of the March 25, 2020 meeting as submitted; Passed 3-0. (Absent – Clerk J. Gerber, J. Young)

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #20-n/a):

- a) Monthly response and service report: March and April 2020.

Chief Chapman provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports. Call volume has been down.

Discussion only – no action taken.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2020 (CCIFD #20-016):

The reconciled monthly finance reports for March and April from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Lu/ 2<sup>nd</sup> by Hasper: To approve the financial reports for March and April. Passed 3-0. (Absent – Clerk J. Gerber, J. Young)

- b) Review of invoices / payables and authorization for payment (CCIFD #20-017):

Invoices for payment were presented (included in board packet for March and April);

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PolicyLogic, LLC (\$1,780.08); Angela Bertram, CPA (\$337.50); City of Chandler - 2<sup>nd</sup> half of contract services (\$465,689.29).

Motion by Hurley / 2<sup>nd</sup> by Hasper: To approve the invoices as presented for payment; Passed 3-0. (Absent – Clerk J. Gerber, J. Young)

**Item 5:** Review of electronic mail and phone messages received at the CCIFD website (CCIFD #20-018)

Administrative Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

**Item 6:** Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 8, 2020 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #20-019)

Administrative Manager Vaughn discussed the proposed budget for FY 20/21 and answered general questions from the board regarding the budget. There is a slight increase in the contract cost from the City of Chandler. The contract costs went from \$931,379 to \$945,371. There were no other significant changes. The board discussed setting the Real & Secured Property Taxes at \$800K. The proposed tax rate is 1.6159. These numbers may change slightly once the final fiscal year numbers are in from June 30th.

Motion by Hurley / 2<sup>nd</sup> Lu: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 8, 2020 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 3-0. . (Absent – Clerk J. Gerber, J. Young)

**Item 7:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 8, 2020) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #20-020):

- Final Budget

**Item 8:** Announcements:

For those running for re-election, just a reminder that you can request a packet through the Arizona Secretary of State's office.

**Item 9:** Adjourn: Motion Hurley / 2<sup>nd</sup> by Hasper: To adjourn the meeting at 6:38p.m.; Passed 3-0. (Absent – Clerk J. Gerber, J. Young)

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**CCIFD meeting minutes approved: July 8, 2020.**

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**Edward R. Hurley, Board Chair**

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**Jeff Gerber, Board Clerk**

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**Kevin Hasper, Board Member**

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**Janice Young, Board Member**

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**Emily Lu, Board Member**