

## CCIFD Meeting Minutes – July 8, 2020

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The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, July 8, 2020. The meeting was held via teleconference due to COVID-19 concerns. The Arizona Attorney General has authorized teleconferencing for public meetings during the COVID-19 pandemic.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:13 p.m. by Chair E. Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber and member were in attendance. (Absent: J. Young and E. Lu)

**Item 1:** Review and approval of the governing board meeting minutes of May 13, 2020 (CCIFD #20-021):

Motion by Hurley / 2<sup>nd</sup> by Hasper: To approve the minutes of the May 13, 2020 meeting as submitted; Passed 3-0. (Absent – Lu and Young)

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #20-n/a):

- a) Monthly response and service report: May and June 2020.

Chief Chapman provided the board with a summary of the May and June response reports into the county islands and answered general questions concerning information contained within the reports. There was one trailer fire in May with 13 units and Chandler Fire assisted with the large Avondale brush fire in June.

Discussion only – no action taken.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2020 (CCIFD #20-022):

The reconciled monthly finance reports for May from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet). Maricopa County did not have the reports for June ready yet. June financials will be reported at the next meeting.

Motion by Gerber / 2<sup>nd</sup> by Hurley: To accept the financial reports as presented; Passed 3-0 (Absent – Lu and Young)

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b) Review of invoices / payables and authorization for payment (CCIFD #20-023):

Invoices for payment were presented (included in board packet for May and June; PolicyLogic, LLC (\$2,296.04); Angela Bertram, CPA (\$292.50).

Motion by Hurley / 2<sup>nd</sup> by Gerber: To approve the invoices as presented for payment; Passed 3-0). (Absent – Lu and Young)

**Item 5:** Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #20-024)

Administrative Manager Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

**Item 6:** Public in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2020/2021 Chandler County Island Fire District revenue and expenditure budget (CCIFD #20-n/a)

Chair Hurley opened the public meeting for comment. No public present at the meeting. Chair Hurley closed the public meeting.

Board member J. Young was able to join the meeting.

**Item 7:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and declaring such to be the budget of the Chandler County Island Fire District (CCIFD #20-025)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final proposed budget for FY 20/21. Vaughn answered general questions from the board regarding the budget. The contract cost from the City of Chandler was \$945,371, a 1.5% from the previous year. The proposed tax rate is 1.6159, with a tax levy of \$800K.

Motion by Hurley/ 2<sup>nd</sup> by Hasper: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and declaring such to be the budget of the Chandler County Island Fire District; Passed 4-0. (Absent – Lu)

**Item 8:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (September 9, 2020) and or a special meeting called by the governing

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board for the purpose of carrying out its powers and duties (CCIFD #20-026):

- Standard agenda items.

**Item 9:** Announcements:

- None

**Item 10:** Adjourn: Motion by Hurley / 2<sup>nd</sup> by Young: To adjourn the meeting at 6:44p.m.; Passed 4-0. (Absent – Lu)

**CCIFD meeting minutes approved: September 9, 2020.**

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**Edward R. Hurley, Board Chair**

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**Jeff Gerber, Board Clerk**

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**Kevin Hasper, Board Member**

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**Janice Young, Board Member**

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**Emily Lu, Board Member**