

CCIFD Meeting Minutes – January 13, 2021

Board Meeting
Regular Session

January 13, 2021

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 13, 2021. The meeting was held via teleconference due to COVID-19 concerns. The Arizona Attorney General has authorized teleconferencing for public meetings during the COVID-19 pandemic.

The following agenda items were considered at the meeting:

1. CALL TO ORDER

The meeting of the CCIFD board was called to order at 6:16 p.m. by Chair Hurley.

2. ROLL CALL

Roll Call: Chair Hurley, Clerk J. Gerber and Kevin Hasper

Guests – Kelly Vaughn, Administrative Manager.

3. BUSINESS

Item 1: Consideration of electing a chair and clerk of the Chandler County Island Fire District's governing board pursuant to A.R.S. §48-803(E) (CCIFD #21-001).

There was a general discussion about the chair and clerk positions.

Motion by Gerber / 2nd by Hasper to elect Ed Hurley as the board chair; Passed 3-0.

Motion by Hurley / 2nd by Hapser to elect Jeff Gerber as the board clerk; Passed 3-0.

Item 2: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (CCIFD #21-002)

Emily Lu is interested in the vacant position on the Chandler County Island Fire District. There was a general discussion among the board.

Motion by Gerber / 2nd by Hapser to appoint Emily Lu to the vacant position on the governing board pursuant to A.R.S. §48-852(B); Passed 3-0.

Item 3: Review and approval of the governing board meeting minutes of November 12, 2020

CCIFD Meeting Minutes – January 13, 2021

(CCIFD #21-003):

Motion by Hurley / 2nd by Gerber: To approve the minutes of the November 12, 2020 meeting as submitted; Passed 4-0

Item 4: Call to the Public: None.

Item 5: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #21-n/a):

- a) Monthly response and service report: November and December 2020 were included in the board packet.

Item 6: Consideration of district financial matters:

- a) Review of monthly financial reports: November and December 2020 (CCIFD #21-004):

The reconciled monthly finance reports from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Gerber / 2nd by Hasper: To accept the financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (CCIFD #21-005):

Invoices for payment were presented (included in board packet for September and October; PolicyLogic, LLC (\$1,837.96); Angela Bertram, CPA (\$337.50)

Motion by Hurley/ 2nd by Gerber: To approve the invoices as presented for payment; Passed 4-0.

Item 7: Review of electronic mail and phone messages received at the CCIFD website (CCIFD #21-006

Administrative Manager Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 8: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (March 10, 2021) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #21-007):

CCIFD Meeting Minutes – January 13, 2021

- Standard agenda items.
- Insurance renewal
- Vacant board position

Item 9: Announcements: None

4. ADJOURNMENT

Adjourn: Motion by Gerber / 2nd by Hurley: To adjourn the meeting at 6:38 p.m.; Passed 4-0.

CCIFD meeting minutes approved: March 10, 2021.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Emily Lu, Board Member