

CCIFD Meeting Minutes – June 23, 2021

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, June 23, 2021. The meeting was held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona..

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:08 p.m. by Chair E. Hurley.
- B. Roll Call: Chair E. Hurley, Clerk J. Gerber and members E. Lu and K. Hasper were in attendance.

Item 1: Review and approval of the governing board meeting minutes of May 12, 2021 (CCIFD #21-021):

Motion by Gerber / 2nd by Lu: To approve the minutes of the May 12, 2021 meeting as submitted; Passed 4-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #21-n/a):

- a) Monthly response and service report: May and June 2021.

Chief Chapman provided the board with a summary of the May and June response reports into the county islands and answered general questions concerning information contained within the reports.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: May 2021 (CCIFD #21-022):

The reconciled monthly finance reports for May from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Gerber / 2nd by Hasper: To accept the financial reports as presented; Passed 4-0 .

- b) Review of invoices / payables and authorization for payment (CCIFD #21-023):

The May/June payables will be presented at the September meeting.

CCIFD Meeting Minutes – June 23, 2021

Item 5: Review of electronic mail and phone messages received at the CCIFD web site (CCIFD #20-024)

Administrative Manager Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 6: Public in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2021/2022 Chandler County Island Fire District revenue and expenditure budget (CCIFD #21-n/a)

Chair Hurley opened the public meeting for comment. No public present at the meeting. Chair Hurley closed the public meeting.

Item 7: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2021 and ending June 30, 2022 and declaring such to be the budget of the Chandler County Island Fire District (CCIFD #21-025)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final proposed budget for FY 21/22. Vaughn answered general questions from the board regarding the budget. The contract cost from the City of Chandler was \$949,829, a 0.47% from the previous year. The proposed tax rate is 1.5113, with a tax levy of \$810K.

Motion to adopt the CCIFD fiscal year 21/22 revenue and expenditure budget; to establish the property tax levy at \$810,000 and the tax rate at 1.5113 for FY21/22; to authorize staff to adjust the amount of unreserved fund balance when the June 30 CCCIFD fund balance is established by the Maricopa County Treasurer; to authorize CCIFD staff to make corresponding adjustments to the contingency / financial reserve amount; and to submit the adjusted budget to the Maricopa County Board of Supervisors for the adoption of the district's tax rate and levy as required by law.

Item 8: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (September 8, 2021) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #21-026):

- Standard agenda items.

Item 9: Announcements:

- None

Item 10: Adjourn: Motion by Hurley / 2nd by Gerber: To adjourn the meeting at 6:24p.m.; Passed 4-0.

CCIFD Meeting Minutes – June 23, 2021

CCIFD meeting minutes approved: September 8, 2021.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Emily Lu, Board Member