

# CCIFD Meeting Minutes – November 10, 2021

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Board Meeting  
Regular Session

November 10, 2021

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, November 10, 2021. The meeting will be held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

## **1. CALL TO ORDER**

The meeting of the CCIFD board was called to order at 6:09 p.m. by Clerk Gerber.

## **2. ROLL CALL**

Roll Call: Clerk J. Gerber and members E. Lu and K. Hasper. (Absent – Chair E. Hurley)

Guests – Chief Chapman, City of Chandler; Kelly Vaughn, Administrative Manager.

## **3. BUSINESS**

**Item 1:** Review and approval of the governing board meeting minutes of September 8, 2021 (CCIFD #21-033):

Motion by Hasper / 2<sup>nd</sup> by Lu: To approve the minutes of the September 8, 2021 meeting as submitted; Passed 3-0. (Absent – Hurley)

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #21-n/a):

- a) Monthly response and service report: September and October 2021.

Chief Chapman provided the board with a summary of the September and October response reports into the county islands and answered general questions concerning information contained within the reports. They responded to two fires in the county island.

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## **Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2021 (CCIFD #21-034):

The reconciled monthly finance reports for September from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet). The October reports were not yet available and will be reviewed at the next meeting.

Motion by Gerber / 2<sup>nd</sup> by Hasper: To accept the financial reports as presented;  
Passed 3-0. (Absent – Hurley)

- b) Review of invoices / payables and authorization for payment (CCIFD #21-035):

Invoices for payment were presented (included in board packet for September and October; PolicyLogic, LLC (\$1,659.72); Angela Bertram, CPA (\$292.50); City of Chandler- ½ of contract (\$474,914.50).

Motion by Gerber/ 2<sup>nd</sup> by Lu: To approve the invoices as presented for payment;  
Passed 3-0. (Absent – Hurley)

## **Item 5:** Review of electronic mail and phone messages received at the CCIFD website (CCIFD #21-036)

Administrative Manager Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

## **Item 6:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (January 12, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #21-036):

- Standard agenda items.

## **Item 7:** None

## **4. ADJOURNMENT**

Adjourn: Motion by Gerber / 2<sup>nd</sup> by Hasper: To adjourn the meeting at 6:22p.m.; Passed 3-0.  
(Absent Hurley)

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**CCIFD meeting minutes approved: January 13, 2021.**

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**Edward R. Hurley, Board Chair**

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**Jeff Gerber, Board Clerk**

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**Kevin Hasper, Board Member**

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**Emily Lu, Board Member**