

CCIFD Meeting Minutes May 11, 2022

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 11, 2022. The meeting was held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:03 p.m. by Chair Hurley.
- B. Roll Call: Chair E. Hurley, Clerk Gerber and members E. Lu and K. Hasper

Item 1: Review and approval of the governing board meeting minutes of March 9, 2022 (CCIFD #22-013):

Motion by Gerber/ 2nd by Lu: To approve the minutes of the March 9, 2022 meeting as submitted; Passed 4-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #22-n/a):

- a) Monthly response and service report: March and April 2022.

Chief Chapman provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports. The number of incidents in March and April were normal.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2022 (CCIFD #22-014):

The reconciled monthly finance reports for March and April from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Gerber/ 2nd by Hasper: To approve the financial reports for March and April. Passed 4-0.

- b) Review of invoices / payables and authorization for payment (CCIFD #22-015):

Invoices for payment were presented (included in board packet for March and April; PolicyLogic, LLC (\$2,302.19); Angela Bertram, CPA (\$315); City of Chandler - 2nd half of contract services (\$474,914.50).

CCIFD Meeting Minutes May 11, 2022

Motion by Hurley / 2nd by Lu: To approve the invoices as presented for payment; Passed 4-0.

Item 5: Review of electronic mail and phone messages received at the CCIFD website (CCIFD #22-016)

Administrative Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 27, 2022 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #22-017)

Administrative Manager Vaughn discussed the proposed budget for FY 22/23 and answered general questions from the board regarding the budget. The contract cost from the City of Chandler was minimal. The contract costs went from \$945,371 to \$963,448. There were no other significant changes. The final numbers will be presented at the July meeting.

Motion by Gerber / 2nd Lu: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 27, 2022 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 4-0.

Item 7: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2022 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members (CCIFD #22-018).

Administrative Manager Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are three board member positions that are up for reelection, . All signatures must be in by Monday, July 11th. A minimum of 14 signatures are required.

Motion by Hurley/ 2nd by Gerber: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2022 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as

CCIFD Meeting Minutes May 11, 2022

required for the election of district board members; Passed 4-0.

Item 8: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 27, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #22-019):

- Final Budget

Item 9: Announcements:

None.

Item 10: Adjourn: Motion Gerber / 2nd by Hasper: To adjourn the meeting at 6:25p.m.; Passed 4-0.

CCIFD meeting minutes approved: July 27, 2022.

Edward R. Hurley, Board Chair

Jeff Gerber, Board Clerk

Kevin Hasper, Board Member

Emily Lu, Board Member