

CCIFD Meeting Minutes May 24, 2023

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 24, 2023. The meeting was held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:01 p.m. by Chair Gerber.
- B. Roll Call: Chair Gerber, Clerk Hasper and member E. Lu.

Item 1: Review and approval of the governing board meeting minutes of March 8, 2023 (CCIFD #23-014):

Motion by Hasper/ 2nd by Lu: To approve the minutes of the March 8, 2023 meeting as submitted; Passed 3-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #23-n/a):

- a) Monthly response and service report: March and April 2023.

Chief Chapman provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports. The number of incidents in March and April were normal.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2023 (CCIFD #23-015):

The reconciled monthly finance reports for March and April from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Hasper/ 2nd by Lu: To approve the financial reports for March and April. Passed 3-0.

- b) Review of invoices / payables and authorization for payment (CCIFD #22-015):

Invoices for payment were presented (included in board packet for March and April; PolicyLogic, LLC (\$1,802.92); Angela Bertram, CPA (\$325); City of Chandler - 2nd half of contract services (\$481,724).

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Motion by Lu / 2nd by Hasper: To approve the invoices as presented for payment; Passed 3-0.

Item 5: Review of electronic mail and phone messages received at the CCIFD website (CCIFD #23-017)

Administrative Vaughn updated the board on phone messages received and the disposition of messages and any follow up required.

Discussion only – no action taken.

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 26, 2023 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #23-018)

Administrative Manager Vaughn discussed the proposed budget for FY 23/24 and answered general questions from the board regarding the budget. The contract cost from the City of Chandler was minimal. The contract costs went from \$963,448 to \$1,117,796. There were no other significant changes. The final numbers will be presented at the July meeting. There are conflicts with the July 26th date, so the board moved the meeting to Thursday, July 20th. The proposed tax rate will be 1.5413, slightly up from 1.4250 in FY 23.

Motion by Gerber / 2nd Hasper: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 20, 2023 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 3-0.

Item 7: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 20, 2023) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #23-019):

- Final Budget

Item 8: Announcements:

Emily Lu may have a neighbor that is interested in an open board position.

Item 9: Adjourn: Motion Gerber / 2nd by Lu: To adjourn the meeting at 6:33p.m.; Passed 3-0.

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CCIFD meeting minutes approved: July 20, 2023.

Jeff Gerber, Board Chair

Kevin Hasper, Board Clerk

Emily Lu, Board Member