

# CCIFD Meeting Minutes – January 24, 2024

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Board Meeting  
Regular Session

January 24, 2024

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 24, 2024. The meeting was held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

## **1. CALL TO ORDER**

The meeting of the CCIFD board was called to order at 6:02 p.m. by Chair Gerber.

## **2. ROLL CALL**

Roll Call: Chair J. Gerber, Clerk Hasper and Member S. Saenz. (Absent – Lu)

Guests – Kelly Vaughn, Administrative Manager, Chief Chapman.

## **3. BUSINESS**

**Item 1:** Review and approval of the governing board meeting minutes of November 8, 2023 (CCIFD #24-001):

Motion by Hasper / 2<sup>nd</sup> by Saenz: To approve the minutes of the November 8, 2023 meeting as submitted; Passed 3-0. (Absent – Lu)

**Item 2:** Call to the Public: None.

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #24-n/a):

- a) Monthly response and service report: November and December 2023 were included in the board packet. The amount of service calls for November and December were typical.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: November and December 2023 (CCIFD #24-002):

The reconciled monthly finance reports from Maricopa County were presented by

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Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Gerber / 2<sup>nd</sup> by Hasper: To accept the financial reports as presented;  
Passed 3-0. (Absent – Lu)

b) Review of invoices / payables and authorization for payment (CCIFD #24-003):

Invoices for payment were presented (included in board packet for November and December; PolicyLogic, LLC (\$1,614.90); Angela Bertram, CPA (\$350)

Motion by Hasper/ 2<sup>nd</sup> by Saenz: To approve the invoices as presented for payment;  
Passed 3-0. (Absent – Lu)

**Item 5:** Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (March 13, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #24-004):

- Standard agenda items.
- Annual audit
- Insurance renewal

**Item 6:** Announcements: None

### **4. ADJOURNMENT**

Adjourn: Motion by Geber / 2<sup>nd</sup> by Hasper: To adjourn the meeting at 6:19 p.m.; Passed 3-0.  
(Absent – Lu)

**CCIFD meeting minutes approved: March 13, 2024.**

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**Jeff Gerber, Board Chair**

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**Kevin Hasper, Board Clerk**

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**Emily Lu, Board Member**

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**Sandra Saenz, Board Member**