

CCIFD Meeting Minutes – November 8, 2023

Board Meeting
Regular Session

November 8, 2023

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, November 8, 2023. The meeting was held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

1. CALL TO ORDER

The meeting of the CCIFD board was called to order at 6:02 p.m. by Clerk Gerber.

2. ROLL CALL

Roll Call: Chair J. Gerber and Clerk K. Hasper and members E. Lu and S. Saenz (all telephonically).

Guests – Kelly Vaughn, Administrative Manager attended in person.

3. BUSINESS

Item 1: Review and approval of the governing board meeting minutes of September 13, 2023 (CCIFD #23-033):

Motion by Gerber / 2nd by Hasper: To approve the minutes of the September 13, 2023 meeting as submitted; Passed 4-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #23-n/a):

- a) Monthly response and service report: September and October 2023.

September and October county island response reports were provided to the board. Chief Chapman was not able to attend the meeting, so please the chief with any questions.

Item 4: Consideration of district financial matters:

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- a) Review of monthly financial reports: September and October 2023 (CCIFD #23-034):

The reconciled monthly finance reports for September and October from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Hasper / 2nd by Saenz: To accept the financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (CCIFD #23-035):

Invoices for payment were presented (included in board packet for September and October; PolicyLogic, LLC (\$1,685.50); Angela Bertram, CPA (\$325); City of Chandler- ½ of contract (\$558,898).

Motion by Gerber/ 2nd by Saenz: To approve the invoices as presented for payment; Passed 4-0.

Item 5: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (January 10, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #23-036):

Item 6: Announcements:

Due to a conflict the January meeting will be moved to January 24, 2024.

4. ADJOURNMENT

Adjourn: Motion by Hasper / 2nd by Gerber: To adjourn the meeting at 6:17p.m.; Passed 4-0.

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CCIFD meeting minutes approved: January 24, 2024.

Jeff Gerber, Board Chair

Kevin Hasper, Board Clerk

Emily Lu, Board Member

Sandra Saenz, Board Member