

CCIFD Meeting Minutes May 29, 2024

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 29, 2024. The meeting was held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:04 p.m. by Chair Gerber.
- B. Roll Call: Chair J. Gerber, members E. Lu and S. Saenz. (Absent – K. Hasper)

Item 1: Review and approval of the governing board meeting minutes of March 13, 2024 (CCIFD #24-010):

Motion by Lu/ 2nd by Gerber: To approve the minutes of the March 13, 2024 meeting as submitted; Passed 3-0. (Absent – Hasper)

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #24-n/a):

- a) Monthly response and service report: March and April 2024.

Chief Chapman provided the board with a summary of the March and April response reports into the county islands and answered general questions concerning information contained within the reports. There was one trash fire and one minor gas leak over the past two months.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2024 (CCIFD #24-011):

The reconciled monthly finance reports for March from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet). The April financials will be reviewed at the July meeting.

Motion by Gerber/ 2nd by Lu: To approve the financial reports for March. Passed 3-0. (Absent – Hasper)

- b) Review of invoices / payables and authorization for payment (CCIFD #24-012):

Invoices for payment were presented (included in board packet for March and April; PolicyLogic, LLC (\$1,951.23); Angela Bertram, CPA (\$175); City of Chandler - 2nd half of contract services (\$558,898).

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Motion by Lu / 2nd by Saenz: To approve the invoices as presented for payment;
Passed 3-0. (Absent – Hasper)

Item 5: Review and discussion of Qasimyar v Maricopa County tax classification lawsuit and court ordered refund. (CCIFD #24-013).

The court ordered judgement will require the CCIFD to take several actions as specified by law. Judgements requiring tax refunds are required to be paid in the next fiscal year (ARS 42-16214 Tax Refunds)

- The law specifies how each taxing agency accounts for the judgement within their budget. We'll prepare the CCIFD Tentative Budget for FY24/25 to delineate the tax refund amount.
- The CCIFD has a tax refund liability in the amount of \$30,876 (direct levy) and \$1,031.03 (fire district assistance tax / FDAT) for an estimated total of \$31,907.03 (FDAT to be verified by Maricopa County).
- The judgement amounts include court ordered interest of 8% calculated through February 2024. The remaining additional interest accrued from February 2024 to the actual payment date will be calculated by Maricopa County.

More information will become available as the county works out how the refund will be paid back.

Discussion only - No action taken.

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 10, 2024 at 6:00 p.m. local time for a public hearing prior to adoption (CCIFD #24-014)

Tabled until next meeting.

Item 7: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2022 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members (CCIFD #24-015).

Administrative Manager Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are two board member

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positions that are up for reelection. All signatures must be in by Monday, July 8th. A minimum of 14 signatures are required.

Motion by Lu/ 2nd by Gerber: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 5, 2024 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 3-0. (Absent - Hasper)

Item 8: Review and approval of legal services addendum for Nicolas J. Cornelius, Esq. on behalf of the Law Office of Nicolas J. Cornelius, PLLC. (CCIFD #24-016).

The board received the addendum for Nicolas J. Cornelius, Esq. His hourly rate increased from \$225/hr to \$285/hr. He will need the addendum reviewed and approved prior to reviewing the IGA between the City of Chandler and the CCIFD.

Motion by Gerber / 2nd by Saenz: To approve the legal services addendum for Nicolas J. Cornelius, Esq. on behalf of the Law Office of Nicolas J. Cornelius, PLLC; Passed 3-0. (Absent – Hasper)

Item 9: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (July 10, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #24-014):

- Final Budget
- IGA

Item 10: Announcements:

None

Item 11: Adjourn: Motion Lu / 2nd by Saenz: To adjourn the meeting at 6:30p.m.; Passed 3-0. (Absent – Hasper)

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CCIFD meeting minutes approved: July 10, 2024.

Jeff Gerber, Board Chair

Kevin Hasper, Board Clerk

Emily Lu, Board Member

Sandra Saenz, Board Member