

CCIFD Meeting Minutes – September 11, 2024

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, September 11, 2024. The meeting will be held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the CCIFD board was called to order at 6:10 p.m. by Member E. Lu.
- B. Roll Call: Clerk K. Hasper (telephonically) and members E. Lu and S. Saenz (telephonically).

Item 1: Review and approval of the governing board meeting minutes of July 10, 2024 (CCIFD #24-023):

Motion by Lu/ 2nd by Saenz: To approve the minutes of the July 10, 2024 meeting as submitted; Passed 3-0. (Absent – Gerber)

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #24-n/a):

- a) Monthly response and service report: July and August 2024.

Chief Gale provided the board with a summary of the July and August response reports into the county islands and answered general questions concerning information contained within the reports. There was one house fire in August.

Discussion only – no action taken.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2024 (CCIFD #24-024):

The reconciled monthly finance reports for July from Maricopa County were presented by Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet). The August reports were not yet prepared and will be discussed at the November meeting.

Motion by Lu / 2nd by Hasper: To accept the financial reports as presented; Passed 3-0. (Absent – Gerber)

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b) Review of invoices / payables and authorization for payment (CCIFD #24-025):

Invoices for payment were presented (included in board packet for July & August; PolicyLogic, LLC (\$2,071.68); Angela Bertram, CPA (\$350).

Motion by Lu / 2nd by Saenz: To approve the invoices as presented for payment; Passed 3-0. (Absent – Gerber)

Item 5: Consideration of retaining a firm for the purpose of performing an annual audit of the district's financial records for the fiscal year ending June 30, 2024 pursuant to A.R.S §48-253. (CCIFD #24-026).

Table until next meeting.

Item 6: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (November 13, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #24-027):

- Standard agenda items.

Item 7: Announcements:

- None

Item 8: Adjourn: Motion by Lu / 2nd by Hasper: To adjourn the meeting at 6:25 p.m.; Passed 3-0. (Absent – Gerber)

CCIFD meeting minutes approved: November 13, 2024.

Jeff Gerber, Board Chair

Kevin Hasper, Board Clerk

Emily Lu, Board Member

Sandra Saenz, Board Member