

CCIFD Meeting Minutes – January 29, 2025

Board Meeting
Regular Session

January 29, 2025

The Chandler County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 29, 2025. The meeting was held at the City of Chandler – Fire Department Administrative Offices, 151 East Boston Street, Chandler, Arizona.

The following agenda items were considered at the meeting:

1. CALL TO ORDER

The meeting of the CCIFD board was called to order at 6:00 p.m. by Chair Gerber.

2. ROLL CALL

Roll Call: Chair J. Gerber, Clerk Hasper and Members E. Lu and S. Saenz

Guests – Kelly Vaughn, Administrative Manager, Chief Chapman.

3. BUSINESS

Item 1: Review and approval of the governing board meeting minutes of November 13, 2024 (CCIFD #25-001):

Motion by Hasper / 2nd by Gerber: To approve the minutes of the November 13, 2024 meeting as submitted; Passed 4-0.

Item 2: Call to the Public: None.

Item 3: Report from the fire chief regarding the provision of fire and EMS to the CCIFD, including but not limited to the following items (CCIFD #25-n/a):

- a) Monthly response and service report: November and December 2024 were included in the board packet. The amount of service calls for November and December were typical.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: November and December 2024 (CCIFD #25-002):

The reconciled monthly finance reports from Maricopa County were presented by

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Administrative Manager Vaughn and reviewed, as were the monthly financial reports prepared by the District's CPA (finance reports included in the board packet).

Motion by Gerber / 2nd by Saenz: To accept the financial reports as presented; Passed 4-0.

b) Review of invoices / payables and authorization for payment (CCIFD #25-003):

Invoices for payment were presented (included in board packet for November and December; PolicyLogic, LLC (\$1,657.74); Angela Bertram, CPA (\$325)

Motion by Lu/ 2nd by Hasper: To approve the invoices as presented for payment; Passed 4-0.

Item 5: Consideration of items for the agenda of the Chandler County Island Fire District's next regular scheduled meeting (March 12, 2025) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (CCIFD #25-004):

- Standard agenda items.
- Annual audit
- Insurance renewal

Item 6: Announcements: None

4. ADJOURNMENT

Adjourn: Motion by Gerber / 2nd by Hasper: To adjourn the meeting at 6:14 p.m.; Passed 4-0.

CCIFD meeting minutes approved: March 12, 2025.

Jeff Gerber, Board Chair

Kevin Hasper, Board Clerk

Emily Lu, Board Member

Sandra Saenz, Board Member